



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF ADMINISTRATION

Marc A Leonetti, State Controller
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TO: Chief Financial Officers

FROM: Marc Leonetti, State Controller

DATE: March 14, 2014

SUBJECT: Uncollectible Accounts as of June 30, 2014
CFO 14-4

Please forward a list of uncollectible accounts and the detail of collection procedures on or before April 10, 2014 to:

Office of Accounts & Control
One Capitol Hill
Providence, RI 02908-5883
Attn: Alicia Araujo

Form AR-1 is to be used to report uncollectible accounts. This form is available on the controller's website: <http://controller@doa.ri.gov>, click on the link for "forms" then "accounting forms". Upon completion of all necessary forms, please obtain the signature of your department/agency director and submit to Alicia Araujo on or before the deadline.

This office will notify any agency that should attend a meeting to be held in the month of May. You may contact Alicia at 222-6407 or Alicia.Araujo@doa.ri.gov for further information.

If you have no uncollectible accounts to report, you must submit an email to Alicia stating that your agency has no requests for write offs.